Administration Tool Workflow Technical Brief Simplification

Overview

- Version 1.9.0 and newer software for Codonics Safe Label System (SLS) Administration Tool (AT) includes a more streamlined process for creating formulary reports and packages.
- While maintaining the expected safety and security of your formulary, the new Formulary Package Creation process removes the Promote and Demote buttons that the AT previously used in the process of creating Test/Review and Approved formulary packages.

Creating Formulary Packages

To use the new formulary and package approval process:

1. Select Create Package



2. The Select Package Type dialog box will be displayed. Select either Test/Review or Approved.



Note: A formulary report needs to be created before an **Approved** formulary package can be created.

3. When a formulary report is generated, select Download, open the report, and review it.

Generating Report	
Report generation complete.	
	🗃 Download

4. Next, accept the liability agreement.

Liability Agreement	
As a condition of using the Codonics Safe Label System ("SLS"), you hereby agree to the follo terms and conditions. You agree to carefully review, and assume responsibility for: the operati- configuration settings of the SLS and the proper usage of the SLS; the accuracy of all drug-rel- information, whether manually input into the SLS or incorporated into the SLS from a database external source, including the content included in any formulary information used by the SLS; usage of any information output by the SLS, including all audible, visible and printed information information output by the SLS is to be verified prior to the treatment of a patient, and shall no upon without proper verification. Codonics for user responsible, and hereby disclams all lability conditions. This Agreement supersedes all prior or contemporaneous agreements, represental warranties and understandings with respect to the SLS, application, the content, or services pr Codonics and that is the subject matter of this Agreement. This Agreement may be amended by Codonics at any time without specific notice to you.	wing ional ated a or other and the on. All t be relied for the erms and ions, rovided by by
* Cancel	e Package

5. Assign a formulary Package Profile name and then once it is created, save the formulary package to the location you want.

Set Package Profile		
Package Profile:	Formulary1	
* Cancel		✔ ОК

6. Deploy the formulary package to SLS PCS. Refer to Administration Tool User's Manual for further instructions.



Demoting the Formulary

 To make further modifications (e.g., add a new drug to the MDD) after creating a formulary package and/or a report, select the Formulary action you want to perform (e.g., Add New). The AT will first display a warning dialog.

Demotion Warning	
The formulary is currently Approved. Making any changes will caus formulary to become Under Development and will increment the fo version number.	e the rmulary
✓ ок	X Cancel

• Select OK. The formulary will return to Under Development and you can make further changes to the AT.

Technical Support

If problems occur during operation, contact Codonics

Technical Support at any time.

Phone: +1.440.243.1198 Email: support@codonics.com

Website: www.codonics.com

Get it all with just one call 800.444.1198

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17991 Englewood Drive Middleburg Heights, OH 44130 USA +1.440.243.1198 +1.440.243.1334 Fax Email info@codonics.com www.codonics.com Codonics Trading Co, Ltd. 317 Xianxia Rd. Building B Unit 1412 Changning Dist., Shanghai P.R. China, 200051 86-21-62787701 86-21-62787719 Fax Codonics Limited KK AQUACITY 9F, 4-16-23, Shibaura Minato-ku, Tokyo, 108-0023 JAPAN 81-3-5730-2297 81-3-5730-2295 Fax